



## Electronic Invoice Delivery Opt-Out Form QualChoice Employer Groups

Effective January 1, 2026, QualChoice will no longer send premium invoices via mail or email. All employers will be automatically enrolled for electronic delivery of invoices, with the ability to view all premium invoices through the *My Account* portal. All invoices will be available to view on the portal on or after the 15th of each month for the next month's billing cycle.

**Only those who elect to opt out of electronic delivery will receive a mailed invoice.** We will no longer offer email invoices as an option. If you elect to receive paper invoices, you will still be able to view your invoice via the *My Account* portal.

Please fill out the fields below and return this form to us via email or fax to **QC\_BU\_PR@QualChoice.com** or **833.696.1937**. You may also mail a completed form to the address listed below.

- ☐ I acknowledge my invoice is available for viewing and downloading via the QualChoice *My Account* portal.
- ☐ I decline to accept invoices in this manner and expect QualChoice to mail a monthly invoice to the address provided below. I understand and acknowledge invoice payments are due by the first day of the coverage month.

<b>Employer Name</b>
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<b>Group Number</b>
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<b>Address</b>			
Street:	City	State	ZIP
Apt/Ste:			

**Send completed form one of the following ways:**

Email ► QC\_BU\_PR@QualChoice.com

Fax ► 833.696.1937

Mail ► QualChoice

Attn: Business Services

P.O. Box 25610

Little Rock, AR 72221