The Summary of Benefits and Coverage (SBC) document will help you choose a health <u>plan</u>. The SBC shows you how you and the <u>plan</u> would share the cost for covered health care services. NOTE: Information about the cost of this <u>plan</u> (called the <u>premium</u>) will be provided separately. This is only a summary. For more information about your coverage, or to get a copy of the complete terms of coverage, call 1 (800) 235-7111 or visit us at a summary uplebeing component dedination of coverage services.

www.qualchoice.com. For general definitions of common terms, such as <u>allowed amount</u>, <u>balance billing</u>, <u>coinsurance</u>, <u>copayment</u>, <u>deductible</u>, <u>provider</u>, or other <u>underlined</u> terms see the Glossary. You can view the Glossary at <u>www.cciio.cms.gov</u> or call 1 (800) 235-7111 to request a copy.

| Important Questions  | Answers   | Why This Matters:  |
|--|---|--|
| What is the overall<br><u>deductible</u> ?                               | \$0   | See the Common Medical Events chart below for your costs for services this plan covers.  |
| Are there services<br>covered before you meet<br>your <u>deductible?</u> | Not Applicable.   | This <u>plan</u> does not have a <u>deductible</u>   |
| Are there other<br><u>deductibles</u> for specific<br>services?          | No.   | You don't have to meet deductibles for specific services.  |
| What is the <u>out-of-pocket</u><br>limit for this <u>plan</u> ?         | \$0   | See the Common Medical Events chart below for your costs for services this plan covers.  |
| What is not included in the <u>out-of-pocket limit</u> ?                 | Not Applicable.   | This <u>plan</u> does not have an <u>out-of-pocket limit</u> on your expenses.   |
| Will you pay less if you<br>use a <u>network provider</u> ?              | Yes. See www.qualchoice.com or call 1 (800) 235-7111 for a list of <u>network providers</u> . | This <u>plan</u> uses a <u>provider network</u> . You will pay less if you use a <u>provider</u> in the <u>plan's network</u> .<br>You will pay the most if you use an <u>out-of-network provider</u> , and you might receive a bill from a <u>provider</u> for the difference between the <u>provider's</u> charge and what your <u>plan</u> pays ( <u>balance</u> <u>billing</u> ). Be aware your <u>network provider</u> might use an <u>out-of-network provider</u> for some services (such as lab work). Check with your <u>provider</u> before you get services. |
| Do you need a <u>referral</u> to see a <u>specialist</u> ?               | Yes.  | This <u>plan</u> will pay some or all of the costs to see a <u>specialist</u> for covered services but only if you have a <u>referral</u> before you see the <u>specialist</u> .   |



All <u>copayment</u> and <u>coinsurance</u> costs shown in this chart are after your <u>deductible</u> has been met, if a <u>deductible</u> applies.

| Common   |  | What You Will Pay                                     |  | Limitations, Exceptions, & Other Important  |  |
|--|--|---|--|---|--|
| Medical Event  | Services You May Need                            | <u>Network Provider</u><br>(You will pay the least)   | Out-of-Network Provider<br>(You will pay the most) | Information   |  |
| If you visit a health<br>care <u>provider's</u> office<br>or clinic                                  | Primary care visit to treat an injury or illness | No Cost to you<br><u>Deductible</u> does not<br>apply | No Cost to you<br><u>Deductible</u> does not apply | Requires <u>pre-authorization</u> for services provided by an out of area provider  |  |
|  | <u>Specialist</u> visit                          | No Cost to you<br><u>Deductible</u> does not<br>apply | No Cost to you<br><u>Deductible</u> does not apply | Requires <u>pre-authorization</u> for services provided by an out of area provider  |  |
|  | Preventive care/screening/<br>immunization       | No Cost to you<br><u>Deductible</u> does not<br>apply | Not Covered  | You may have to pay for services that aren't <u>preventive</u> . Ask your <u>provider</u> if the services you need are preventive. Then check what your <u>plan</u> will pay for. |  |
| If you have a test   | <u>Diagnostic test</u> (x-ray, blood<br>work)    | No Cost to you<br><u>Deductible</u> does not<br>apply | No Cost to you<br><u>Deductible</u> does not apply | Drug testing and genetic testing are not<br>covered out-of-network; requires <u>pre-</u><br><u>authorization</u> for services provided by an out of<br>area provider              |  |
|  | Imaging (CT/PET scans, MRIs)                     | No Cost to you<br><u>Deductible</u> does not<br>apply | No Cost to you<br><u>Deductible</u> does not apply | Requires pre-authorization  |  |
|  | Generic drugs                                    | No Cost to you<br><u>Deductible</u> does not<br>apply | Not Covered  | Covers up to a 30-day supply (retail  |  |
| If you need drugs to<br>treat your illness or<br>condition   | Preferred brand drugs                            | No Cost to you<br><u>Deductible</u> does not<br>apply | Not Covered  | prescription); 31-90 day supply (mail order prescription)   |  |
| More information about<br>prescription drug<br><u>coverage</u> is available at<br>www.qualchoice.com | Non-preferred brand drugs                        | No Cost to you<br><u>Deductible</u> does not<br>apply | Not Covered  | Pre-authorization/step-therapy may apply<br>Maximum quantity per <u>claim</u> may apply   |  |
|  | Specialty drugs                                  | No Cost to you<br><u>Deductible</u> does not<br>apply | Not Covered  | Your <u>formulary</u> is Essential  |  |
| If you have outpatient surgery   | Facility fee (e.g., ambulatory surgery center)   | No Cost to you<br><u>Deductible</u> does not<br>apply | No Cost to you<br><u>Deductible</u> does not apply | Requires <u>pre-authorization</u> for services provided by an out of area provider  |  |

| Common                                   |   | What You Will Pay   |   | Limitations, Exceptions, & Other Important   |  |
|--|---|---|---|--|--|
| Medical Event                            | Services You May Need                     | Network Provider  | Out-of-Network Provider   | Information  |  |
|  | Physician/surgeon fees                    | (You will pay the least)<br>No Cost to you<br><u>Deductible</u> does not<br>apply | (You will pay the most)<br>No Cost to you<br><u>Deductible</u> does not apply | Requires <u>pre-authorization</u> for services provided by an out of area provider   |  |
|  | Emergency room care                       | No Cost to you<br><u>Deductible</u> does not<br>apply                             | No Cost to you<br><u>Deductible</u> does not apply                            | None   |  |
| If you need immediate medical attention  | Emergency medical<br>transportation       | No Cost to you<br><u>Deductible</u> does not<br>apply                             | No Cost to you<br><u>Deductible</u> does not apply                            | Coverage is limited to \$1,000/trip for ground ambulance and \$5,500/trip for air ambulance  |  |
|  | <u>Urgent care</u>                        | No Cost to you<br><u>Deductible</u> does not<br>apply                             | No Cost to you<br><u>Deductible</u> does not apply                            | Requires <u>pre-authorization</u> for services provided by an out of area provider   |  |
| lf you have a hospital                   | Facility fee (e.g., hospital room)        | No Cost to you<br><u>Deductible</u> does not<br>apply                             | No Cost to you<br><u>Deductible</u> does not apply                            | Requires pre-authorization   |  |
| stay                                     | Physician/surgeon fees                    | No Cost to you<br><u>Deductible</u> does not<br>apply                             | No Cost to you<br><u>Deductible</u> does not apply                            | Requires <u>pre-authorization</u> for services provided by an out of area provider   |  |
| lf you need mental<br>health, behavioral | Outpatient services                       | No Cost to you<br><u>Deductible</u> does not<br>apply                             | No Cost to you<br><u>Deductible</u> does not apply                            | Drug testing is not covered out-of-network;<br>requires <u>pre-authorization</u> for services<br>provided by an out of area provider |  |
| health, or substance<br>abuse services   | Inpatient services                        | No Cost to you<br><u>Deductible</u> does not<br>apply                             | No Cost to you<br><u>Deductible</u> does not apply                            | Requires pre-authorization   |  |
|  | Office visits                             | No Cost to you<br><u>Deductible</u> does not<br>apply                             | No Cost to you<br><u>Deductible</u> does not apply                            | Requires <u>pre-authorization</u> for services provided by an out of area provider   |  |
| If you are pregnant                      | Childbirth/delivery professional services | No Cost to you<br><u>Deductible</u> does not<br>apply                             | No Cost to you<br><u>Deductible</u> does not apply                            | Requires <u>pre-authorization</u> for services provided by an out of area provider   |  |
|  | Childbirth/delivery facility services     | No Cost to you<br><u>Deductible</u> does not<br>apply                             | No Cost to you<br><u>Deductible</u> does not apply                            | Requires pre-authorization   |  |
| If you need help<br>recovering or have   | Home health care                          | No Cost to you<br><u>Deductible</u> does not                                      | Not Covered   | Requires <u>pre-authorization</u> , Coverage is limited to 50 visits per calendar year   |  |

| Common                                    |                            | What You Will Pay                                     |  | Limitations, Exceptions, & Other Important  |  |
|---|----------------------------|---|--|---|--|
| Medical Event                             | Services You May Need      | <u>Network Provider</u><br>(You will pay the least)   | Out-of-Network Provider<br>(You will pay the most) | Information   |  |
| other special health                      |                            | apply   |  |   |  |
| needs                                     | Rehabilitation services    | No Cost to you<br><u>Deductible</u> does not<br>apply | Not Covered  | Coverage is limited to 30 visits per calendar year for PT/OT/ST combined with Chiropractic  |  |
|   | Habilitation services      | No Cost to you<br><u>Deductible</u> does not<br>apply | Not Covered  | Requires <u>pre-authorization</u> , Coverage is limited<br>to 30 visits per calendar year for PT/OT/ST<br>combined with Chiropractic  |  |
|   | Skilled nursing care       | No Cost to you<br><u>Deductible</u> does not<br>apply | Not Covered  | Requires <u>pre-authorization</u> , Coverage is limited<br>to 60 days per calendar year for Inpatient<br><u>Rehabilitation Services/Skilled Nursing Care</u>                          |  |
|   | Durable medical equipment  | No Cost to you<br><u>Deductible</u> does not<br>apply | Not Covered  | None  |  |
|   | Hospice services           | No Cost to you<br><u>Deductible</u> does not<br>apply | No Cost to you<br><u>Deductible</u> does not apply | Requires pre-authorization  |  |
|   | Children's eye exam        | No Cost to you<br><u>Deductible</u> does not<br>apply | No Cost to you<br><u>Deductible</u> does not apply | Coverage is limited to 1 exam every 12 months up to age 19; requires <u>pre-authorization</u> for services provided by an out of area provider  |  |
| If your child needs<br>dental or eye care | Children's glasses         | No Cost to you<br><u>Deductible</u> does not<br>apply | No Cost to you<br><u>Deductible</u> does not apply | Coverage is limited to 1 pair of standard<br>frames & lenses per calendar year up to age<br>19; requires <u>pre-authorization</u> for services<br>provided by an out of area provider |  |
|   | Children's dental check-up | Not Covered   | Not Covered  | None  |  |

# Excluded Services & Other Covered Services:

| Services Your Plan Generally Does NOT Co  | over (Check your policy or <u>plan</u> document for more informa  | ation and a list of any other <u>excluded services</u> .) |  |  |
|---|---|---|--|--|
| Acupuncture   | Long-term care  | Private-duty nursing                                      |  |  |
| Bariatric surgery   | <ul> <li>Non-emergency care when traveling outside the</li> </ul> | Routine foot care unless related to treatment of          |  |  |
| Cosmetic surgery  | U.S.  | diabetes  |  |  |
| Dental care (Adult)   | Weight loss programs  | Routine eye care (Adult)                                  |  |  |
| Other Covered Services (Limitations may apply to these services. This isn't a complete list. Please see your <u>plan</u> document.) |   |   |  |  |
| Chiropractic care   | Hearing aids, \$1400/ear  | Infertility treatment                                     |  |  |

Your Rights to Continue Coverage: There are agencies that can help if you want to continue your coverage after it ends. The contact information for those agencies is: Qualchoice phone number 1-800-235-7111; the state insurance department phone number 1-800-852-5494; Department of Labor's Employee Benefits Security Administration 1-866-444-3272 or <a href="https://www.dol.gov/ebsa/healthreform">www.dol.gov/ebsa/healthreform</a>. Other coverage options may be available to you too, including buying individual insurance coverage through the Health Insurance Marketplace. For more information about the Marketplace, visit <a href="https://www.HealthCare.gov">www.dol.gov/ebsa/healthreform</a>. Other coverage options may be available to you too, including buying individual insurance coverage through the Health Insurance Marketplace. For more information about the Marketplace, visit <a href="https://www.HealthCare.gov">www.HealthCare.gov</a> or call 1-800-318-2596.

Your <u>Grievance</u> and <u>Appeals</u> Rights: There are agencies that can help if you have a complaint against your <u>plan</u> for a denial of a <u>claim</u>. This complaint is called a <u>grievance</u> or <u>appeal</u>. For more information about your rights, look at the explanation of benefits you will receive for that medical <u>claim</u>. Your <u>plan</u> documents also provide complete information to submit a <u>claim</u>, <u>appeal</u>, or a <u>grievance</u> for any reason to your <u>plan</u>. For more information about your rights, this notice, or assistance, contact: the state insurance department phone number 1-800-852-5494.

# Does this plan provide Minimum Essential Coverage? Yes.

If you don't have <u>Minimum Essential Coverage</u> for a month, you'll have to make a payment when you file your tax return unless you qualify for an exemption from the requirement that you have health coverage for that month.

# Does this plan meet Minimum Value Standards? Yes.

If your plan doesn't meet the Minimum Value Standards, you may be eligible for a premium tax credit to help you pay for a plan through the Marketplace.

—To see examples of how this <u>plan</u> might cover costs for a sample medical situation, see the next section.—

# About these Coverage Examples:



This is not a cost estimator. Treatments shown are just examples of how this <u>plan</u> might cover medical care. Your actual costs will be different depending on the actual care you receive, the prices your <u>providers</u> charge, and many other factors. Focus on the <u>cost sharing</u> amounts (<u>deductibles</u>, <u>copayments</u> and <u>coinsurance</u>) and <u>excluded services</u> under the <u>plan</u>. Use this information to compare the portion of costs you might pay under different health <u>plans</u>. Please note these coverage examples are based on self-only coverage.

| <b>Peg is Having a Baby</b><br>(9 months of in-network pre-natal care and a<br>hospital delivery)   |                           | Managing Joe's type 2 Diabetes<br>(a year of routine in-network care of a well-<br>controlled condition)   |                           | Mia's Simple Fracture<br>(in-network emergency room visit and follow up<br>care)  |                               |
|---|---------------------------|--|---------------------------|---|-------------------------------|
| <ul> <li>The <u>plan's</u> overall <u>deductible</u></li> <li><u>Specialist coinsurance</u></li> <li>Hospital (facility) <u>coinsurance</u></li> <li>Other <u>coinsurance</u></li> </ul>  | \$5,000<br>0%<br>0%<br>0% | <ul> <li>The <u>plan's</u> overall <u>deductible</u></li> <li><u>Specialist coinsurance</u></li> <li>Hospital (facility) <u>coinsurance</u></li> <li>Other <u>coinsurance</u></li> </ul>   | \$5,000<br>0%<br>0%<br>0% | <ul> <li>The <u>plan's</u> overall <u>deductible</u></li> <li><u>Specialist coinsurance</u></li> <li>Hospital (facility) <u>coinsurance</u></li> <li>Other <u>coinsurance</u></li> </ul>  | \$5,000<br>0%<br>0%<br>0%     |
| This EXAMPLE event includes service<br>Specialist office visits (prenatal care)   |                           | This EXAMPLE event includes service<br><u>Primary care physician</u> office visits (includes and the service)  |                           | This EXAMPLE event includes ser<br>Emergency room care (including me  |                               |
| Childbirth/Delivery Facility Services<br><u>Diagnostic tests</u> ( <i>ultrasounds and blood v</i><br><u>Specialist</u> visit (anesthesia)   | work)                     | disease education)<br><u>Diagnostic tests</u> (blood work)<br><u>Prescription drugs</u><br><u>Durable medical equipment</u> (glucose me  | -                         | supplies)<br><u>Diagnostic test</u> (x-ray)<br><u>Durable medical equipment</u> (crutches<br><u>Rehabilitation services</u> (physical ther  | ару)                          |
| Childbirth/Delivery Facility Services<br><u>Diagnostic tests</u> ( <i>ultrasounds and blood v</i>   |                           | Diagnostic tests (blood work) Prescription drugs   | eter)<br><b>\$7,400</b>   | Diagnostic test (x-ray)<br>Durable medical equipment (crutches  | ,                             |
| Childbirth/Delivery Facility Services<br><u>Diagnostic tests</u> ( <i>ultrasounds and blood v</i><br><u>Specialist</u> visit ( <i>anesthesia</i> )<br><b>Total Example Cost</b>   | work)                     | <u>Diagnostic tests</u> (blood work)<br><u>Prescription drugs</u><br><u>Durable medical equipment</u> (glucose me<br><b>Total Example Cost</b>   | -                         | <u>Diagnostic test</u> (x-ray)<br><u>Durable medical equipment</u> (crutches<br><u>Rehabilitation services</u> (physical ther<br><b>Total Example Cost</b>  | ару)                          |
| Childbirth/Delivery Facility Services<br><u>Diagnostic tests</u> ( <i>ultrasounds and blood v</i><br><u>Specialist</u> visit ( <i>anesthesia</i> )<br><b>Total Example Cost</b><br>In this example, Peg would pay:  | work)                     | Diagnostic tests (blood work)<br>Prescription drugs<br>Durable medical equipment (glucose me<br>Total Example Cost<br>In this example, Joe would pay:  | -                         | Diagnostic test (x-ray)<br>Durable medical equipment (crutches<br>Rehabilitation services (physical ther<br>Total Example Cost<br>In this example, Mia would pay:   | ару)                          |
| Childbirth/Delivery Facility Services<br><u>Diagnostic tests</u> (ultrasounds and blood v<br><u>Specialist</u> visit (anesthesia)<br><b>Total Example Cost</b><br>In this example, Peg would pay:<br><u>Cost Sharing</u>  | work)<br>\$12,700         | Diagnostic tests (blood work)         Prescription drugs         Durable medical equipment (glucose medical equipment)         Total Example Cost         In this example, Joe would pay:         Cost Sharing   | \$7,400                   | Diagnostic test (x-ray)         Durable medical equipment (crutches         Rehabilitation services (physical ther         Total Example Cost         In this example, Mia would pay:         Cost Sharing  | apy)<br>\$1,900               |
| Childbirth/Delivery Facility Services<br><u>Diagnostic tests</u> ( <i>ultrasounds and blood v</i><br><u>Specialist</u> visit ( <i>anesthesia</i> )<br><b>Total Example Cost</b><br>In this example, Peg would pay:<br><u>Cost Sharing</u><br><u>Deductibles</u>     | work)<br>\$12,700         | Diagnostic tests (blood work)         Prescription drugs         Durable medical equipment (glucose medical equipment)         Total Example Cost         In this example, Joe would pay:         Cost Sharing         Deductibles                               | -                         | Diagnostic test (x-ray)         Durable medical equipment (crutches         Rehabilitation services (physical ther         Total Example Cost         In this example, Mia would pay:         Cost Sharing         Deductibles  | apy)<br>\$1,900               |
| Childbirth/Delivery Facility Services<br><u>Diagnostic tests</u> (ultrasounds and blood v<br><u>Specialist</u> visit (anesthesia)<br><b>Total Example Cost</b><br>In this example, Peg would pay:<br><u>Cost Sharing</u><br><u>Deductibles</u><br><u>Copayments</u> | work)<br>\$12,700         | Diagnostic tests (blood work)         Prescription drugs         Durable medical equipment (glucose medical equipment)         Total Example Cost         In this example, Joe would pay:         Cost Sharing         Deductibles         Copayments            | <b>\$7,400</b>            | Diagnostic test (x-ray)         Durable medical equipment (crutches         Rehabilitation services (physical ther         Total Example Cost         In this example, Mia would pay:         Cost Sharing  | apy)<br>\$1,900               |
| Childbirth/Delivery Facility Services<br><u>Diagnostic tests</u> ( <i>ultrasounds and blood v</i><br><u>Specialist</u> visit ( <i>anesthesia</i> )<br><b>Total Example Cost</b><br>In this example, Peg would pay:<br><u>Cost Sharing</u><br><u>Deductibles</u>     | work)<br>\$12,700         | Diagnostic tests (blood work)         Prescription drugs         Durable medical equipment (glucose medical equipment)         Total Example Cost         In this example, Joe would pay:         Cost Sharing         Deductibles                               | \$7,400<br>\$0<br>\$0     | Diagnostic test (x-ray)         Durable medical equipment (crutches         Rehabilitation services (physical ther         Total Example Cost         In this example, Mia would pay:         Cost Sharing         Deductibles         Copayments                     | apy)<br>\$1,900<br>\$0<br>\$0 |
| In this example, Peg would pay:<br><u>Cost Sharing</u><br>Deductibles<br>Copayments<br>Coinsurance  | work)<br>\$12,700         | Diagnostic tests (blood work)         Prescription drugs         Durable medical equipment (glucose medical equipment)         Total Example Cost         In this example, Joe would pay: <u>Cost Sharing</u> Deductibles         Copayments         Coinsurance | \$7,400<br>\$0<br>\$0     | Diagnostic test (x-ray)         Durable medical equipment (crutches         Rehabilitation services (physical ther         Total Example Cost         In this example, Mia would pay:         Cost Sharing         Deductibles         Copayments         Coinsurance | apy)<br>\$1,900<br>\$0<br>\$0 |

#### Non-Discrimination and Accessibility Notice

QualChoice complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. QualChoice does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

QualChoice:

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
  - Qualified sign language interpreters
  - Written information in other formats (large print, audio, accessible electronic formats, other formats)
- Provides free language services to people whose primary language is not English, such as:
  - Qualified interpreters
  - Information written in other languages

If you need these services, contact Customer Service at (501) 228-7111. If you believe that QualChoice has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with:

QualChoice Civil Rights Coordinator QualChoice P.O. Box 25610 Little Rock, AR 72221-5610 (501) 228-7111 Fax #: 501-707-6729 QCA\_COE@qualchoice.com

You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, the QualChoice Civil Rights Coordinator is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights electronically through the Office for Civil Rights Complaint Portal, available at <u>https://ocrportal.hhs.gov/ocr/portal/lobby.isf</u>, or by mail or phone at: U.S. Department of Health and Human Services, 200 Independence Avenue SW., Room 509F, HHH Building, Washington, DC 20201, 1-800-868-1019, 800-537-7697 (TDD). Complaint forms are available at <u>http://www.hhs.gov/ocr/office/file/index.html</u>.

# **Notice of Discrimination Grievance Procedures**

It is the policy of QualChoice not to discriminate on the basis of race, color, national origin, prompt and equitable resolution of complaints alleging any action prohibited by Section 1557 of the Affordable Care Act (42 U.S.C. 18116) and its implementing regulations at 45 CFR part 92, issued by the U.S. Department of Health and Human Services. Section 1557 prohibits discrimination on the basis of race, color, national origin, sex, age or disability in certain health programs and activities. Section 1557 and its implementing regulations may be examined in the office of the QualChoice Civil Rights Coordinator, who has been designated

to coordinate the efforts of QualChoice to comply with Section 1557 (the "Section 1557 Coordinator"):

QualChoice Civil Rights Coordinator QualChoice P.O. Box 25610 Little Rock, AR 72221-5610 (501) 228-7111 Fax #: 501-707-6729 QCA COE@qualchoice.com

Any person who believes someone has been subjected to discrimination on the basis of race, color, national origin, sex, age or disability may file a grievance under this procedure. It is against the law for QualChoice to retaliate against anyone who opposes discrimination, files a grievance, or participates in the investigation of a grievance.

Procedure:

- Grievances must be submitted to the Section 1557 Coordinator within sixty (60) days of the date the person filing the grievance becomes aware of the alleged discriminatory action.
- A complaint must be in writing, containing the name and address of the person filing it. The complaint must state the problem or action alleged to be discriminatory and the remedy or relief sought.
- The Section 1557 Coordinator (or her/his designee) shall conduct an investigation of the complaint. This investigation may be informal, but it will be thorough, affording all interested persons an opportunity to submit evidence relevant to the complaint. The Section 1557 Coordinator will maintain the files and records of QualChoice relating to such grievances. To the extent possible, and in accordance with applicable law, the Section 1557 Coordinator will take appropriate steps to preserve the confidentiality of files and records relating to grievances and will share them only with those who have a need to know.
- The Section 1557 Coordinator will issue a written decision on the grievance, based on a preponderance of the evidence, no later than thirty (30) days after its filing, including a notice to the complainant of their right to pursue further administrative or legal remedies.
- The person filing the grievance may appeal the decision of the Section 1557 Coordinator by writing to the Vice President Corporate Responsibility within fifteen (15) days of receiving the Section 1557 Coordinator's decision. The Vice President Corporate Responsibility shall issue a written decision in response to the appeal no later than thirty (30) days after its filing.

The availability and use of this grievance procedure does not prevent a person from pursuing other legal or administrative remedies, including filing a complaint of discrimination on the basis of race, color, national origin, sex, age or disability in court or with the U.S. Department

of Health and Human Services, Office for Civil Rights. A person can file a complaint of discrimination electronically through the Office for Civil Rights Complaint Portal, which is available at: <u>https://ocrportal.hhs.gov/ocr/portal/lobby.jsf</u>, or by mail or phone at: U.S. Department of Health and Human Services, 200 Independence Avenue SW., Room 509F, HHH Building, Washington, DC 20201.

Complaint forms are available at: <u>http://www.hhs.gov/ocr/office/file/index.html</u>. Such complaints must be filed within 180 days of the date of the alleged discrimination. QualChoice will make appropriate arrangements to ensure that individuals with disabilities and individuals with limited English proficiency are provided auxiliary aids and services or language assistance services, respectively, if needed to participate in this grievance process. Such arrangements may include, but are not limited to, providing qualified interpreters, providing taped cassettes of material for individuals with low vision, or assuring a barrier-free location for the proceedings. The Section 1557 Coordinator will be responsible for such arrangements.

QualChoice offers help for members with limited English proficiency (LEP). The following statement is printed in the top languages used in Arkansas, as required by the Federal government:

ATTENTION: Language assistance services, free of charge, are available to you. Call 1-800-235-7111 (TTY: 711).

#### Spanish

ATENCIÓN: Si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-800-235-7111 (TTY: 711).

#### Vietnamese

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-800-235-7111 (TTY: 711).

# Marshallese

LALE: Ñe kwōj kōnono Kajin Ḥajōļ, kwomaroñ bōk jerbal in jipañ ilo kajin ḥe aṃ ejjeļok wōṇāān. Kaalok 1-800-235-7111 (TTY: 711).

# Chinese

注意:如果您使用繁體中文,您可以免費獲得語言援助服務。請致電 1-800-235-7111 (TTY: 711).

# Lao

ໂປດຊາບ: ຖ້າວ່າ ທ່ານເວົ້າພາສາ ລາວ, ການບໍລິການຊ່ວຍເຫຼືອດ້ານພາສາ, ໂດຍບໍ່ເສັຽຄ່າ, ແມ່ນມີພ້ອມໃຫ້ທ່ານ. ໂທຣ 1-800-235-7111 (TTY: 711).

#### Tagalog

PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 1-800-235-7111 (TTY: 711).

#### Arabic

#### German

ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-800-235-7111 (TTY: 711).

# French

ATTENTION : Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-800-235-7111 (ATS: 711).

#### Hmong

LUS CEEV: Yog tias koj hais lus Hmoob, cov kev pab txog lus, muaj kev pab dawb rau koj. Hu rau 1-800-235-7111 (TTY: 711).

# Korean

주의: 한국어를 사용하시는 경우, 언어 지원 서비스를 무료로 이용하실 수 있습니다. 1-800-235-7111 (TTY: 711) 번으로 전화해 주십시오.

# Portuguese

ATENÇÃO: Se fala português, encontram-se disponíveis serviços linguísticos, grátis. Ligue para 1-800-235-7111 (TTY: 711).

# Japanese

注意事項:日本語を話される場合、無料の言語支援をご利用いただけます。1-800-235-7111 (TTY:711)sまで、お電話にてご連絡ください。

# Hindi

ध्यान दें: यदि आप हिंदी बोलते हैं तो आपके लिए मुफ्त में भाषा सहायता सेवाएं उपलब्ध हैं। 1-800-235-7111 (TTY: 711) पर कॉल करें।

# Gujarati

સુચના: જો તમે ગુજરાતી બોલતા હો, તો નિ:શુલ્ક ભાષા સહાય સેવાઓ તમારા માટે ઉપલબ્ધ છે. ફોન કરો 1-800-235-7111 (TTY: 711).